

EXTRAORDINARY MEETING OF PARISH COUNCIL

Minutes and Action Points

Date / Time: Tuesday 5th August 2025, 8.00pm

Location: Rushden Village Hall

Councillors Present: Steve Pettyfer (SP) (Chair), Jenny Barlow (JB), Sue Lewis (SL)

In attendance: Michelle Hopley (MH) - Clerk
2nr. members of the public

Apologies: Graham Lamb (Parish Councillor), Kate Heath (Parish Councillor), Mark Hopley (Clerk)

Item	Description	Status / Action
The meeting was called to discuss 1nr. Planning Application.		
25/044	Planning Application Ref: 25/01767/FPH: Windmill House Bennetts Lane Rushden Buntingford Hertfordshire SG9 0SH Erection of detached timber garage and workshop outbuilding with storage, following demolition of existing detached outbuilding/garage. The applicants, Pete and Ellie Williams, were present at the meeting. The Councillors requested clarification of particular aspects of the application, as follows: • <i>Location and block plan detailing access arrangements:</i> The applicants explained access arrangements, as Drawing 11B. • <i>Use of building:</i> The Planning Statement and drawings detail garages, workshop and additional space with W.C. The use of the additional space and, 1st floor thereto, is not described in the Planning Statement / drawings. The applicants confirmed the area is currently intended to be used as an office, tv room, gym space. The Councillors <i>unanimously agreed</i> that a response was to be submitted to North Herts stating that the Parish Council had no objection to the application, with a request for the following details be provided: • Description of use of additional space attached to the workshop, • Drawings: ○ Cross section of garage area, ○ Layout of 1st floor (mezzanine), and ○ Access arrangements, clearly detailing amendments to pathways, driveway route, enhancements, lighting arrangements. Clerk to draft response for Councillors approval. POST MEETING NOTE: Applicants provided drawings for the Proposed Garage Section and updated Proposed Ground Floor Plan, illustrating the mezzanine level area.	MH
-	Meeting adjourned at 8.25pm.	-

Chair's Signature:

Date: